

**Proforma for Inspection**  
**by**  
**University Grants Commission**



**Dhirubhai Ambani**  
**Institute of Information and Communication Technology**

Near Indroda Circle, Gandhinagar, Gujarat, India 382 007.  
Tel.: +91 79 3052 0000 | Fax: +91 79 3052 0010 | Web: [www.daiict.ac.in](http://www.daiict.ac.in)

# UGC Proforma for Inspection



## University Grants Commission (UGC)

Bahadur Shah Zafar Marg, New Delhi, Pin:110 002

*Proforma for submission of information by State Private Universities for ascertaining their norms and standards*

### A. Legal Status

1.1	Name and Address of the University	Dhirubhai Ambani Institute of Information and Communication Technology Near Indroda Circle, Gandhinagar– 382007 (Gujarat)																																	
1.2	Headquarters of the University	Gandhinagar																																	
1.3	Information about University	a.	Website	<a href="http://www.daiict.ac.in">www.daiict.ac.in</a>																															
b.		E-mail	<a href="mailto:info@daiict.ac.in">info@daiict.ac.in</a>																																
c.		Phone Nos.	079 30520000																																
d.		Fax Nos.	079 30520010																																
Information about Authorities of the University																																			
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<b>1.4</b>	<b>Date of Establishment</b>	06.08.2001												
<b>1.5</b>	<b>Name of the Society/Trust promoting the University :</b>  <b>Dhirubhai Ambani Institute of Information and Communication Technology Society</b> (Registered under Societies Registration Act, 1860 and Bombay Public Trust Act, 1950) For Certificates of Registration and MoA / Trust Deed, Refer <b>Annexure I</b>													
<b>1.6</b>	<b>Composition of the Society/Trust</b>  <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 15%;">Address</th> <th style="width: 15%;">Occupation</th> <th style="width: 55%;">Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <b>(Details to be provided in Appendix I)</b>	Name	Address	Occupation	Designation in the Society/Trust									<b>Refer Appendix I</b>
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<b>1.7</b>	<b>Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-</b>  <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 25%;">Name of the member</th> <th style="width: 15%;">Address</th> <th style="width: 15%;">Name of the society / trust</th> <th style="width: 45%;">Designation in Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <b>(Details to be provided in Appendix-II)</b>	Name of the member	Address	Name of the society / trust	Designation in Society/Trust									<b>Refer Appendix II</b>
Name of the member	Address	Name of the society / trust	Designation in Society/Trust											
<b>1.8</b>	<b>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-</b>  <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 60%;">Name of the University / Educational</th> <th style="width: 40%;">Activities</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <b>(Details to be provided in Appendix-III)</b>	Name of the University / Educational	Activities					<b>NO</b>						
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<b>1.9</b>	<p><b>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Name of the Organization</td> <td style="width: 50%; text-align: center;">Activities</td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> </table> <p><b>(Details to be provided in Appendix-IV)</b></p>	Name of the Organization	Activities					<b>NO</b>
Name of the Organization	Activities							
<b>1.10</b>	<p><b>Act and Notification under which established (copy of the Act &amp; notification to be enclosed)</b></p>	<p>Gujarat Act No. 6 of 2003 notified under Gujarat Government Gazette, Volume XLIV, March 6, 2003.</p> <p><b>Refer Annexure II.</b></p>						
<b>1.11</b>	<p><b>Whether the University has been established by a separate State Act?</b></p>	<b>YES</b>						

### **B. Organization Description**

<b>2.1</b>	<p><b>Whether Unitary in nature (as per the UGC Regulation)</b></p>	<b>YES</b>
<b>2.2</b>	<p><b>Territorial Jurisdiction of the University as per the Act</b></p>	<b>Gandhinagar</b>
<b>2.3</b>	<p><b>Details of the constituent units of the University, if any, as mentioned in the Act</b></p>	<b>Not Applicable</b>
<b>2.4</b>	<p><b>Whether any off-campus center(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</b></p> <p style="margin-left: 20px;"><b>a. Place of the off-campus</b></p> <p style="margin-left: 20px;"><b>b. Letter No. &amp; date of the approval of State Government</b></p> <p style="margin-left: 20px;"><b>c. Letter No. &amp; date of the approval of UGC</b></p> <p><b>(Details to be provided in Appendix-V)</b> <b>(Please attach attested copy of the approval)</b></p>	<b>NO</b>



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2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus</p> <p>b. Letter No. &amp; date of the approval of Host Country</p> <p>c. Letter No. &amp; date of the approval of Government of India</p> <p><u>(Details to be provided in Appendix-VI)</u> (Please attach attested copy of the approval)</p>	NO
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	NO
2.7	<p>Whether the University has established study center(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p><u>(Details to be provided in Appendix-VII)</u></p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	NO



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## C. Academic Activities Description

### 3. Academic Programmes

<p><b>3.1</b></p>	<p><b>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</b></p> <p><b>(Details to be provided in Appendix-VIII)</b></p>	<p>DA-IICT is empowered to design and offer courses under Clause 6 of the Gujarat Act No. 6 of 2003</p> <table border="1" data-bbox="824 453 1500 1045"> <thead> <tr> <th colspan="2">. Programs</th> <th>Sanctioned Intake (per year)</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr> <td rowspan="2">UG</td> <td>B Tech (ICT)</td> <td>240</td> <td>919</td> </tr> <tr> <td>B Tech (ICT-CS)</td> <td>60</td> <td>165</td> </tr> <tr> <td rowspan="4">PG</td> <td>M Tech (ICT)</td> <td>60</td> <td>114</td> </tr> <tr> <td>M Sc (IT)</td> <td>90</td> <td>177</td> </tr> <tr> <td>M Sc (ICT-ARD)</td> <td>40</td> <td>15</td> </tr> <tr> <td>M Des (CD)</td> <td>20</td> <td>15</td> </tr> <tr> <td colspan="2">Ph.D.</td> <td>--</td> <td>53</td> </tr> </tbody> </table> <p><b>Refer Appendix VIII</b></p>	. Programs		Sanctioned Intake (per year)	Actual enrolment	UG	B Tech (ICT)	240	919	B Tech (ICT-CS)	60	165	PG	M Tech (ICT)	60	114	M Sc (IT)	90	177	M Sc (ICT-ARD)	40	15	M Des (CD)	20	15	Ph.D.		--	53
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<p><b>3.2</b></p>	<p><b>Current number of academic programmes/ courses offered by the University</b></p> <p><b>(Details to be provided in Appendix-IX)</b></p>	<table border="1" data-bbox="844 1192 1481 1759"> <thead> <tr> <th colspan="2">Programs</th> <th>Sanctioned Intake (per year)</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr> <td rowspan="2">UG</td> <td>B Tech (ICT)</td> <td>240</td> <td>919</td> </tr> <tr> <td>B Tech (ICT-CS)</td> <td>60</td> <td>165</td> </tr> <tr> <td rowspan="4">PG</td> <td>M Tech (ICT)</td> <td>60</td> <td>114</td> </tr> <tr> <td>M Sc (IT)</td> <td>90</td> <td>177</td> </tr> <tr> <td>M Sc (ICT-ARD)</td> <td>40</td> <td>15</td> </tr> <tr> <td>M Des (CD)</td> <td>20</td> <td>15</td> </tr> <tr> <td colspan="2">Ph.D.</td> <td>--</td> <td>53</td> </tr> </tbody> </table> <p><b>Refer Appendix IX</b></p>	Programs		Sanctioned Intake (per year)	Actual enrolment	UG	B Tech (ICT)	240	919	B Tech (ICT-CS)	60	165	PG	M Tech (ICT)	60	114	M Sc (IT)	90	177	M Sc (ICT-ARD)	40	15	M Des (CD)	20	15	Ph.D.		--	53
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<p><b>3.3</b></p>	<p><b>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</b></p> <p><b>a. Start new courses</b> <b>b. To increase intake</b></p> <p><b>If yes please enclose copy of approval and give course-wise details in the following format:-</b></p> <table border="1" data-bbox="367 667 737 783"> <thead> <tr> <th>Name of the course</th> <th>Statutory council</th> <th>Whether approval taken</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p><b><u>(Details to be provided in Appendix-X)</u></b></p>	Name of the course	Statutory council	Whether approval taken				<p>DA-IICT is a unitary university established under the State Act, empowered to design and offer courses under Clause 6 of the Gujarat Act No. 6 of 2003, hence, approval of statutory body is not applicable.</p>
Name of the course	Statutory council	Whether approval taken						
<p><b>3.4</b></p>	<p><b>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</b></p> <table border="1" data-bbox="360 1142 756 1314"> <thead> <tr> <th>Name of the Study Centre</th> <th>Courses offered</th> <th>No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p><b><u>(Details to be provided in Appendix-VII)</u></b></p> <p><b>(Please enclose copy of the course-wise approval of the competent authority)</b></p>	Name of the Study Centre	Courses offered	No. of students enrolled				<p>NO</p>
Name of the Study Centre	Courses offered	No. of students enrolled						



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### 3.5 Temporal plan of academic work in the University Semester system/ Annual system

All programmes offered at DA-IICT follow Semester system.

Sl. No.	Program	No. of Semesters
1.	B Tech (ICT)	08
2.	B Tech (Honours in ICT) with minor in Computational Science	08
3.	M. Tech (ICT)	04
4.	M. Sc (IT)	04
5.	M. Sc (ICT-ARD)	04
6.	M. Des (CD)	04
7.	Ph. D	02-04 (course work) Max 10 semester (thesis work)

### 3.6 Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-

- a. Name of the course(s)
- b. Since when started
- c. Whether the University has applied for permission from UGC?

NO





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### 4. Student Enrolment and Student Support

<b>4.1</b>	<b>Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)</b>
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Particulars		GENDER	No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
						Foreign Students	Person of Indian Origin students	
UG	B Tech (ICT)	M	394	331	6	-	-	731
		F	79	105	3	-	1	188
		<b>T</b>	<b>473</b>	<b>436</b>	<b>9</b>	<b>-</b>	<b>1</b>	<b>919</b>
	B Tech (ICT-CS)	M	80	50	-	-	-	130
		F	17	16	1	-	1	35
		<b>T</b>	<b>97</b>	<b>66</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>165</b>
PG	M Tech (ICT)	M	43	40	-	-	-	83
		F	12	19	-	-	-	31
		<b>T</b>	<b>55</b>	<b>59</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>114</b>
	M Sc (IT)	M	111	12	-	-	-	123
		F	45	9	-	-	-	54
		<b>T</b>	<b>156</b>	<b>21</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>177</b>
	M Sc (ICT-ARD)	M	6	5	-	-	-	11
		F	4	0	-	-	-	4
		<b>T</b>	<b>10</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15</b>
	M Des (CD)	M	1	5	-	-	-	6
		F	3	6	-	-	-	9
		<b>T</b>	<b>4</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15</b>
Ph. D	M		17	13	-	-	-	
	F		16	7	-	-	-	
	<b>T</b>		<b>33</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>	



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### 4.2 Category wise No. of Students

Category	Female	Male	Total
SC	21	95	116
ST	24	54	78
OBC	13	139	152
PH	2	4	6
General	163	569	732
Total	223	861	1084

### 4.3. Details of the two batches of students admitted

Particulars	Batch 1			Batch 2		
	Year of Entry– 2010			Year of Entry- 2009		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	244	126	370	240	130	370
No. of Drop-outs						
(a) Within four months of Joining						
(b) Afterwards	12	15	27	10	06	16
No. appeared for the final year examination	224	110	334	207	122	329
Particulars	Batch 1			Batch 2		
	Year of Entry– 2010			Year of Entry- 2009		
	UG	PG	Total	UG	PG	Total
No. passed in the final exam	218	108	326	201	122	323
No. passed in first class (CPI above 6.5)	137	98	235	119	97	216



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4.4	<b>Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details</b>
	<p>Yes, remedial classes are being conducted in every semester for the slow learners. UG committee in consultation of the course instructors arranges for remedial sessions in the evening hours. All the remedial sessions are being mentored by Teaching Assistants (TAs). Typically, 6-8 courses are being identified in every regular semester after discussing with the students for conducting the remedial sessions in the identified courses. In addition, the course instructor may also plan for any remedial sessions for his/her course and implement the same as and when the demand arises.</p> <p>Furthermore, a good number of remedial courses are also offered in the summer semester in which a student can register for the course and clear the backlog course or opt for the course improvement as per the academic guidelines. On an average, 10-12 courses, primarily core courses, are being offered in every summer semester in an academic calendar.</p>
4.5	<b>Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details</b>
	<p>DA-IICT awards scholarships to the students from socially disadvantageous group. Scholarships of the value equal to tuition fee for the duration of the programme are awarded for each category.</p> <p><b>UG Programme Scholarships (Merit-cum-Means):</b></p> <p><b>DA-IICT's Merit-cum-Means Scholarships:</b> These scholarships are offered to the five students of the B Tech programme with the highest all India rank in JEE Main (conducted by CBSE) who take admission in the programme, subject to a means test. In order to be eligible for this category of scholarship, the annual income of the student's parent(s)/guardian(s) should not exceed ₹ 250,000/- per annum. Awardees would be required to submit suitable documents in proof of the above every year</p> <p><b>R-Comm's Merit-cum-Means Scholarships:</b> From 2014-15, the Institute also awards R-Comm scholarships (Merit-cum-Means) to deserving students of the BTech programme. There are 10 Scholarships for B Tech Programme. Selection of scholarship awardees will be based on the performance in the admission test (Currently JEE Mains Exam conducted by</p>



	<p>.CBSE). In order to be eligible for this category of scholarship, the annual income of the student's parent(s)/guardian(s) should not exceed ₹ 300,000/- per annum. Awardees are required to submit suitable documents in proof of the above every year.</p> <p><b>Chief Minister Scholarship Scheme:</b> About 15% of UG students receive financial assistance from Government of Gujarat (Chief Minister Scholarship Scheme).The Scheme provides financial support to bright and needy students whose parents' yearly income is up to ₹ 4.5 lakh. The Government has designated DA-IICT as one of the institutions to guide the students in preparation and submission of applications for the scholarships.</p> <p><b>Tuition Fee Waiver Scheme (TFWS):</b> About 5% of UG students (selected through Admission Committee for Professional Courses, Gujarat) receive financial assistance under Tuition Fee Waiver Scheme,</p> <p><b>MSc (ICT in Agriculture and Rural Development) - PG Programme Scholarship (Merit-cum Means):</b> The number of such scholarships are 5 (five) starting from the semester 2014-15. Selection of scholarship awardees will be based on the performance in the admission test (currently DA-IICT conducts a written exam). Scholarships are awarded to the top five students, who take admission in the programme. Institute may impose a minimum score criteria to select top five students. In case there are less than 5 students above the minimum criteria set, then scholarship are awarded to all those who are eligible.</p>
4.6	<p><b>In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations 2009 on M.Phil /Ph.D.</b></p>
	<p>PhD Programme is offered on full time basis. However, the scholars can choose to be an external scholar after meeting the minimum residency requirements ranging from 6 to 8 semesters depending upon the educational background of the scholar. For example a Scholar with a B Tech Degree has to spend 8 semesters in residence and with an M Tech Degree 6 semesters in residence. The sponsored scholars are required to spend 1-2 semesters in residence depending upon their educational background and research experience prior to admission.</p>

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4.7	<b>Whether the University have a website? If yes please give website address and whether the website is regularly updated?</b>	Yes, the URL of the website is <a href="http://www.daiict.ac.in">www.daiict.ac.in</a> , which is constantly monitored and updated by the web committee.
4.8	<b>How are the prospective students informed about the criteria for admission, rules &amp; regulations, facilities available etc?</b>	
	<p>The Institute makes adequate publicity on admissions in a planned manner. Following are the channels that the Institute uses to publicize the admission process.</p> <p><b>Print Media:</b> The admissions notifications are advertised in leading newspapers across the country.</p> <p><b>Website:</b> The admission information containing criteria for Admission Procedure and Rules and Regulations, Facilities including the Hostel facilities for students, and Fees published on the Institute website (<a href="http://www.daiict.ac.in">www.daiict.ac.in</a>). The counselling schedule, the process of shortlisting and the seat matrix for various categories is provided on the website.</p> <p><b>Information Brochure:</b> The Institute's information brochure provides admission information, programme specific information that also includes faculty, Research. Collaboration with other institutions, infrastructure, resource center (Library), co-curricular activities, placements, and students' and faculty achievements.</p> <p><b>Alumni:</b> Alumni network of the institute plays a significant role in publicizing the admission related matters through their networks.</p>	
4.17	<b>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format: (Details to be provided in Appendix-XII)</b>	
	<p>DA-IICT has a formal mechanism in place for addressing all grievances pertaining to academics, admission and student life. The institute has constituted Grievance Redressal Committee (GRC) per UGC guidelines, which comprises Dean (AP) as the chairman, Dean (Students), UG and PG committee conveners and Executive Registrar as members of the GRC.</p>	



To probe into the student grievances (at individual and class level and grievances of common interest), complaints are emailed by the student(s) and oral complaints are also redressed. In order to address student grievances pertaining to academics, the following mechanism is practiced at various levels:

- \* The academic processes of the institute run under the supervision of multiple committees, namely, Undergraduate Committee, Postgraduate Committee, Resource Centre Committee, ICT Committee, etc, which are governed by the faculty and senior administrative staff. Issues pertaining to academics are being resolved by UG/PG committee in consultation with Dean (AP) and Registrar's office. The institute has a full-time Student Counselor who counsels students and advises them appropriately.
- The institute has a non-political elected Academic Committee of SBG (Student Body Government), which acts as an interface between the student community and the faculty for all academic matters. Most of the suggestions regarding academic issues (course registration, timetable, academic calendar) by students are brought to this Committee, which, after discussion and consultation, passes on the suggestions to the UG and/or PG Committee as appropriate. After the discussions in this committee the matter is passed onto Dean (AP) for appropriate actions.
- For each course, the instructor announces the grading policy in the beginning of the semester. The grading policy details about the various components of the course and the weightage attached to each component (e.g. in-semester exam, end-semester exam, quizzes, assignments, presentations). If a student has any complaints on quizzes or assignments then he/she talks to the respective instructor and resolves the issues. If the complaint is related to in-semesters or end-semester examinations then the matter is referred to Dean (AP), who then in consultation with UG/PG convener instructs the course instructor to take needful action (e.g. make-up test, re-examination, re-checking) on the matter as appropriate.
- For any complaints related to marks or grade, the matter is referred to the course instructor. The instructor shows the answer sheet and clarifies the points wherever the student has complaints. If the matter is eligible for marks/grade improvement then the instructor submits a hardcopy form in the prescribed format for grade improvement with justification for modified grade to Dean (AP). Then, Dean (AP) checks its correctness and forwards the form to Registrar's office and the modified grade is then reflected in the student's grade sheet accordingly. If the grievances are unresolved, then Dean (AP) refers the matter to the Grievance Redressal Committee (GRC) of the institute, who then handle the matter.

In order to address student grievances pertaining to student life, the following mechanism is practiced at various levels:

- Minor grievance issues are handled by the elected Student Body Government (SBG). SBG consists of seven main committees - each headed by a faculty mentor, student convener and student representatives. The student conveners and faculty mentors of



## UGC Proforma for Inspection

	<ul style="list-style-type: none"> <li>▪ various committees act as facilitators to communicate and sort out the grievances pertaining to them. These committees are – Academic, Cultural, Sports, Cafeteria Management, Hostel Management, Student Placement and Annual Festival. Issues pertaining to students life are get resolved by Dean (Students) in consultation with the Executive Registrar and faculty mentor and student mentor of various committees concerned.</li> <li>▪ Depending on the seriousness of the problem, the issues are settled in consultation with other faculty members / hostel wardens / hostel supervisors. The collective efforts of various faculty and student coordinators resolve the complaints promptly and efficiently.</li> </ul> <p>Regarding the campus life, DA-IICT has a ‘zero tolerance’ policy for ragging activities. Anti-ragging Committee and Disciplinary Action Committee (DAC), with Dean (students) as Convener, play an important role here. Senior students of undergraduate, post graduate as well as PhD help us in keeping the campus free of ragging activities.</p> <p>Gender related issues are handled by a separate committee called the Gender Cell.</p>
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### 5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	<p><b>Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)</b></p>
	<p>As per DA-IICT Act, Academic Council of the institute is the body empowered to finalize the curriculum. The Academic Council is assisted by Board of Studies and Curriculum Review Committee from time to time. For composition, refer <b>Annexure III</b></p>
5.2	<p><b>What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?</b></p>
	<p>The curriculum revision of our UG programme is typically carried out in 5 years and for PG programme the timeframe is 3 years. Board of Studies of the institute monitors all matters relating to curricula and recommends for appropriate update or revision of the curriculum.</p> <p>For details of rules/regulations/procedure for revision of the curriculum, refer to <b>Annexure IV</b>.</p>



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<p>The dates on which the curriculum of Programmes reviewed and revised are as follows :</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Program</th> <th>Date of approval.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>B Tech (ICT)*</td> <td>02 July 2008</td> </tr> <tr> <td>2.</td> <td>M Tech (ICT)</td> <td>02 July 2008</td> </tr> <tr> <td>3.</td> <td>M Des (CD)</td> <td>05 Sept 2009</td> </tr> <tr> <td>4.</td> <td>MSc (ICT ARD)</td> <td>08 Jan 2010</td> </tr> <tr> <td>5.</td> <td>B Tech (ICT-CS)</td> <td>05 April 2013</td> </tr> <tr> <td>6.</td> <td>MSc (IT)</td> <td>12 Jan 2013</td> </tr> <tr> <td>7.</td> <td>Ph D</td> <td>31 July 2014</td> </tr> </tbody> </table> <p>* B Tech (ICT) review on-going in the year 2015.</p>		Sl. No.	Program	Date of approval.	1.	B Tech (ICT)*	02 July 2008	2.	M Tech (ICT)	02 July 2008	3.	M Des (CD)	05 Sept 2009	4.	MSc (ICT ARD)	08 Jan 2010	5.	B Tech (ICT-CS)	05 April 2013	6.	MSc (IT)	12 Jan 2013	7.	Ph D	31 July 2014
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5.3	<p><b>Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.</b></p>	<p>YES. Refer <b>Annexure V</b> for extracts from the minutes of the Academic Council.</p>																							
5.4	<p><b>Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multi-disciplinary approach</b></p>																								
<p>The curricula of our programmes have a strong flavor of interdisciplinary characteristic, as ICT itself captures interdisciplinary curricula of Information Technology, Communications Technology and Electronics Engineering. Furthermore, the curriculum of UG and PG programmes involves innovative strands from Humanities and Social Science courses, namely, Cultural Studies, Art and Science Fiction, Management, Finance, Economics and Environment, Animation, Film, Design, Graphic Design and Multimedia systems.</p> <p>The curriculum offers opportunity to all students to pick-and-choose courses that stimulate their intellectual capital and challenge their innovative strengths from the basket of elective courses of all sorts, technical (focused towards the state-of-the-art and their</p>																									





## UGC Proforma for Inspection

	<p>professional career-oriented), science (explorative and investigative) and open (societal, indirectly thought provoking, sensitive) elective courses.</p> <p>Many courses are taught in a modular form, where one module finishes and the assessment of the students is completed, and then the next module starts. In particular, the courses in humanities and social sciences, design projects, communication skills follow modular approach. For details on curriculum design refer <b>Annexure VI</b>.</p>
<b>5.5</b>	<p><b>Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.</b></p>
	<p>Academic Council (AC) and Board of Studies (BoS) are two statutory bodies of the institute who monitor the academic growth periodically. The academic progression of all programs of DAICT is conducted continuously through discussions in the Under Graduate (UG) and Post Graduate (PG) Programme Committees of the institute. Ideas and suggestions arising out of such deliberations are minuted and brought before the Board of Studies (BoS) and Academic Council (AC) for further consideration. Based on the approval from BoS and AC, any course curriculum may undergo changes vis a vis its content, mode of delivery, inclusion of practical components, method of evaluation etc. Meeting of the BoS and AC are organized at least once in each semester.</p> <p>The Institute has constituted its Internal Quality Assurance Cell (IQAC) which assesses academic performance of the institute and suggests appropriate modifications. IQAC is supposed to look after the appropriateness of the infrastructure for smooth running of the institute. Any modification suggested by IQAC is implemented by the offices of Dean-AP and the Registrar.</p>
<b>5.6</b>	<p><b>Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars etc.)</b></p>
	<p>The curriculum at DA-IICT is a blend of technology, basic science, humanities, social sciences, language and mathematics. The rigour at which these courses are dealt with is quite holistic and aims towards moulding our graduates with capabilities which can fit them in any challenging career pathway. Being the premier ICT institute in the country, the Institute is very proactive in incorporating the new techniques of e-learning resources in the academic practices. Our Resource Centre has a rich collection of e-resources – National Programme on Technology Enhanced Learning (NPTEL) lectures materials, e-journals of all leading publishers, special lecture series on various ICT domains archived in DVD/CD, and communication language materials.</p>



Most of the laboratory courses use extensively open source tools and e-resources of other forms in the respective courses, based on the concerned course instructor's course policy. The course content and lecture materials of all courses are posted on respective faculty's folder on institute's intranet. Many of our students use e-books and enrol in online courses, e.g., MOOC, Coursera. Besides, students are also encouraged to participate in national/international level online contest such as programming ACM ICPC, Microsoft Imagine Cup, IBM TGMC, Google summer of code, etc, by which they get useful exposure and visualize on how one can make the effective use of e-resources from classroom learning to real-world practice.

Each BTech course (with lab/tutorial) has a number of Teaching Assistants (TAs). They, as well as faculty members help the students in clarifying their doubts during lab/tutorial sessions. UG Committee members act as faculty mentors for first year students.

Some Technical Clubs like Electronics Hobby Club (EHC), DA-IICT Linux Users Group (DLUG), Programming Club and Open Source Club help the student in computer literacy. EHC is a place for playing with electronic circuits, computers and instruments out-of-the-classroom. DLUG has been committed to actively promote the use of Linux and other open source software for strengthening the objective of the worldwide open source movement. The Programming Club helps students in improving their programming skills. The Open Source club encourages students to understand Open Source like never before (Open Source is a kind of software application which can be used by anyone for free). All these clubs get a fixed budget every year from the Institute to carry out their activities. Apart from the above, the institute has an Entrepreneur Development Cell which encourages young graduates (within and outside) for start-ups that helps them in developing their core competencies in entrepreneurial activities.

The Institute conducts workshops, seminars, and training programmes regularly in several areas. The institute had conducted some international events such as INDICON, ICISS, FIRE, WiSSAP, TENSYP. The institute has very active IEEE and ACM students' branch, which organize many workshops and training programmes throughout the year. Many eminent researchers visited the institute and delivered invited lectures to our students. These events complement the teaching-learning and research collaboration in the curriculum.

Eminent researchers and business leaders are invited to give a talk to our students and faculty. In addition, students take up internship positions in well-known companies and reputed academic institutes to work on new technologies. On several occasions external faculty had been invited to discuss about our curricula. The Institute invites academic experts as Adjunct Faculty who teach courses, conduct training and workshops which help in developing the curriculum. Faculty members also carry out peer review of their course



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	<p>outline and take input from national and international faculty in their individual levels. The Academic Council of the Institute consists of experts from IITs and industry. Any matter relating to the curriculum is discussed in the council and suitable amendments suggested by the Academic Council.</p> <p>Furthermore, industrial internships, rural internship, industry oriented projects, case studies, and electives included in the curriculum enable the employability of the students. The students at both UG and PG programmes are provided numerous opportunities for innovation via internships, course projects, semester projects, independent study courses, online courses and through sponsored research projects.</p> <p>Since the faculty members are active researchers, they involve students in their research projects as project trainees or associates. Undergraduate students can participate in research through the option of research internships or BTech project, which can foster students' research potential in an on-going manner at an individual or group level. The internships / project works of the curriculum gives an opportunity for the students to carry out research based projects, which may lead to publications in conferences/journals.</p> <p>Students do their internships and projects in industries such as Google, Amazon, Juniper Networks, HP Bangalore, Deloitte, Flipkart, and other industries. At the same time, many students prefer to do their internships and projects with IISc Bangalore, IITs, TIFR, ISRO and IIIT Hyderabad.</p> <p>The DA-IICT Centre for Entrepreneurship and Incubation (DCEI) helps to encourage students with an entrepreneurial bent of mind to come up with innovative ideas and channelize their efforts to give births to new ventures based on ICT products.</p> <p>DA-IICT has a Student Placement Cell that organizes placement activities for passing-out students. The Placement Cell at DA-IICT works hand in hand with representatives from the industry to identify and understand its needs. Accordingly, it organizes intensive workshops to equip students with the skill-set to come up with innovative solutions to real world problems. As part of this activity, they also run programs to prepare students to face interviews including grooming, group discussions etc.</p>
5.7	<p><b>Please provide details of the examination system (Whether examination based or practical based)</b></p>
	<p>Yes, all programmes adopt examination system for courses which is based on written examination (using paper-and-pencil) and based on practical examination (assessment on Laboratory component of the course). For details of the examination system, refer to <b>Annexure VII.</b></p>



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5.8	<b>What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?</b>							
	The performance of students is assessed on a continuous evaluation mechanism by assessing their performance in in-semester examinations, end-semester examinations, assignments, quizzes, student presentations, laboratory work and projects. The UG and PG committees along with Dean (AP) keep a continuous watch to the regular lectures/labs, course outlines, feedback processes, examination and evaluation practices. For details of the evaluation system, refer to Annexure VIII.							
5.9	<b>Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.</b>	<p>Following two cases were reported for malpractice in the examination in April 2013:</p> <table border="1" data-bbox="698 724 1485 1186"> <thead> <tr> <th data-bbox="698 724 1063 787">Name of Student</th> <th data-bbox="1071 724 1485 787">Punishment</th> </tr> </thead> <tbody> <tr> <td data-bbox="698 787 1063 997">Mansinghka Mayank</td> <td data-bbox="1071 787 1485 997">He was censured and made ineligible for any assistantship in the fourth year.</td> </tr> <tr> <td data-bbox="698 997 1063 1186">Kuldeep Dhoot</td> <td data-bbox="1071 997 1485 1186">He was made ineligible for teaching assistantship for the remaining period of his studies.</td> </tr> </tbody> </table>	Name of Student	Punishment	Mansinghka Mayank	He was censured and made ineligible for any assistantship in the fourth year.	Kuldeep Dhoot	He was made ineligible for teaching assistantship for the remaining period of his studies.
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Kuldeep Dhoot	He was made ineligible for teaching assistantship for the remaining period of his studies.							
5.10	<b>Does the University have a continuous internal evaluation system?</b>							
	Yes, all programmes offered at DA-IICT follow continuous evaluation methods.							
5.12	<b>How are the question papers set to ensure the achievement of the course objectives?</b>	The question papers are set on the basis of the course outline, grading policy, weightage assigned to different components of the course, which are being announced to students by the course instructor in the beginning of the semester.						



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5.13	<b>State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.</b>																														
	The question paper setters, examiners and invigilators are constituted by the members of Board of Studies (Dean-AP, UG and PG Convener). For details of the question paper setters, board of examinations and invigilators, refer to <b>Annexure IX</b> .																														
5.14	<b>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-</b>																														
	<p>Results are declared within a week, after the last day of the examinations. The announced results course wise, semester performance index and cumulative performance index of students are shown in the e-campus system (institute's registration and evaluation management system). Students are enabled to log on to the institute's e-campus to see their individual results. All our academic activities adhere strictly the academic calendar</p> <table border="1" data-bbox="389 924 1421 1564"> <thead> <tr> <th>Year</th> <th>Date of exams</th> <th>Date of announcement of results</th> </tr> </thead> <tbody> <tr> <td>2012-13</td> <td>26-11-2012 to 03-12-2012</td> <td>12-12-2012</td> </tr> <tr> <td>2012-13</td> <td>23-04-2013 to 30-04-2013</td> <td>08-05-2013</td> </tr> <tr> <td>2012-13</td> <td>11-07-2013 to 12-07-2013</td> <td>15-07-2013</td> </tr> <tr> <td>2013-14</td> <td>25-11-2013 to 30-11-2013</td> <td>10-12-2013</td> </tr> <tr> <td>2013-14</td> <td>28-04-2014 to 03-05-2014</td> <td>12-05-2014</td> </tr> <tr> <td>2013-14</td> <td>14-07-2014 to 16-07-2014</td> <td>18-07-2014</td> </tr> <tr> <td>2014-15</td> <td>24-11-2014 to 29-11-2014</td> <td>09-12-2014</td> </tr> <tr> <td>2014-15</td> <td>27-04-2015 to 02-05-2015</td> <td>12-05-2015</td> </tr> <tr> <td>2014-15</td> <td>16-07-2015 to 18-07-2015</td> <td>20-07-2015</td> </tr> </tbody> </table>	Year	Date of exams	Date of announcement of results	2012-13	26-11-2012 to 03-12-2012	12-12-2012	2012-13	23-04-2013 to 30-04-2013	08-05-2013	2012-13	11-07-2013 to 12-07-2013	15-07-2013	2013-14	25-11-2013 to 30-11-2013	10-12-2013	2013-14	28-04-2014 to 03-05-2014	12-05-2014	2013-14	14-07-2014 to 16-07-2014	18-07-2014	2014-15	24-11-2014 to 29-11-2014	09-12-2014	2014-15	27-04-2015 to 02-05-2015	12-05-2015	2014-15	16-07-2015 to 18-07-2015	20-07-2015
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## D. Admission Process

6.1	<p><b>How are students selected for admission to various courses? Please provide faculty-wise information</b></p> <p><b>a. Through special entrance tests</b>  <b>b. Through interviews</b>  <b>c. Through their academic record</b>  <b>d. Through combination of the above</b></p>	
	<b>Program</b>	<b>Method of selection</b>
	B Tech (All India Category)	Merit based admission on the basis of All India Rank of JEE Mains Exam.
	B Tech (Gujarat Category)	Admissions conducted by the Admission Committee for the Professional Courses – ACPC, Govt. of Gujarat based on JEE Mains and HSC (12 <sup>th</sup> ) Marks).
	M Tech (ICT)	The merit list for admission is prepared on the basis of Graduate Aptitude Test in Engineering (GATE) score.
	M Sc (IT)	The candidates are selected through an online entrance test conducted by the DA-IICT at national level (selected cities).
	M Sc (ICT-ARD)	The candidates are selected through an online entrance test conducted by the DA-IICT at national level (selected cities) OR their score in CAT/MAT/CMAT/XAT/ATMA exam and personal Interviews.
	M Des (CD)	The candidates are selected through the Design Aptitude Test (DAT) and Personal Interview conducted by the Institute. Candidates with a valid Common Entrance Examination for Design (CEED) score is directly called for the interview.
	Ph D	The admission to the programme is done through a two stage process that essentially involves (a) short listing through DA-IICT's PhD entrance test or GATE/CSIR-NET score or CPI in for DA-IICT students and personal interview



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Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-

Name of the National/State Level entrance exam		No. of students admitted	% of students from the Total admitted	Remarks
UG All India Category	JEE Mains	150	50%	<b>Data given for the year 2015</b>
UG Gujarat Category	ACPC	150	50%	
M Tech	GATE	60	97%	
MSc (IT)	Online Test	90	100%	
MSc (ICT-ARD)	Online Test and Interview	15	100%	
M Des (CD)	Written Test and Interview	15	100%	
Ph D	Written Test and Interview	9	100%	

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6.3	<b>Whether admission procedure is available on the University website and in the prospectus</b>	Yes. The admissions pages of the university website can be accessed at <a href="http://admissions.daiict.ac.in/pages/ug.html">http://admissions.daiict.ac.in/pages/ug.html</a> <a href="http://admissions.daiict.ac.in/pages/pg.html">http://admissions.daiict.ac.in/pages/pg.html</a>								
6.4	<b>Please provide details of the eligibility criteria for admission in all the courses</b>	Refer <b>Annexure-X</b>								
6.5	<b>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:-</b>	The university follows the reservation policy of the Government. Refer <b>Annexure-XI</b>								
6.6	<p><b>Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-</b></p> <table border="1" data-bbox="310 978 885 1199"> <thead> <tr> <th data-bbox="310 978 461 1199">Total No. of Seats (Course-wise)</th> <th data-bbox="461 978 597 1199">No. of total students admitted</th> <th data-bbox="597 978 764 1199">No. of students admitted under Management quota</th> <th data-bbox="764 978 885 1199">% students admitted under management</th> </tr> </thead> <tbody> <tr> <td data-bbox="310 1199 461 1241"></td> <td data-bbox="461 1199 597 1241"></td> <td data-bbox="597 1199 764 1241"></td> <td data-bbox="764 1199 885 1241"></td> </tr> </tbody> </table>	Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% students admitted under management					NO
Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% students admitted under management							
6.7	<b>What is the admission policy of the University with regard to NRI and overseas students?</b>									
	<p>The admissions for Non-Resident Indians (NRIs) and for overseas students the UG Programs are done through a separate channel called ‘Direct Admission of Foreign and NRI Students (DAFS).’</p> <p>The Institute has well-defined transparent policy for foreign nationals’ admission to the UG, and PhD programmes. A total 10% seat of the net intake is earmarked for NRI and foreign nationals in the UG programme. The PhD programme applicant needs to fulfil the regular admission criteria of the programme.</p> <p>Convener for NRI admissions coordinates the entire admission process which is pre-defined as per the prescribed eligibility criteria.</p>									





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### Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	<table border="1"> <thead> <tr> <th>Program</th> <th>Tuition ₹</th> <th>Registration ₹</th> <th>Hostel ₹</th> <th>Total ₹</th> </tr> </thead> <tbody> <tr> <td>B Tech</td> <td>62,000</td> <td>2,500</td> <td>10,000</td> <td>75,000</td> </tr> <tr> <td>M Tech (ICT)</td> <td>47,500</td> <td>2,500</td> <td>#</td> <td>49,500</td> </tr> <tr> <td>M Sc (IT)</td> <td>50,000</td> <td>2,500</td> <td>#</td> <td>52,500</td> </tr> <tr> <td>M Sc (ICT-ARD)</td> <td>40,000</td> <td>2,500</td> <td>#</td> <td>42,500</td> </tr> <tr> <td>PhD</td> <td>15,000</td> <td>2,500</td> <td>#</td> <td>17,500</td> </tr> <tr> <td>M Des (CD)</td> <td>40,000</td> <td>2,500</td> <td>#</td> <td>42,500</td> </tr> </tbody> </table>	Program	Tuition ₹	Registration ₹	Hostel ₹	Total ₹	B Tech	62,000	2,500	10,000	75,000	M Tech (ICT)	47,500	2,500	#	49,500	M Sc (IT)	50,000	2,500	#	52,500	M Sc (ICT-ARD)	40,000	2,500	#	42,500	PhD	15,000	2,500	#	17,500	M Des (CD)	40,000	2,500	#	42,500
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7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name etc.)	NO																																			
7.3	Whether fee structure is available on the University website and in the prospectus?	YES																																			
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	No hidden charges																																			
7.5	Mode of Fee collection	Through online / direct deposit in the bank																																			



## UGC Proforma for Inspection

7.6	<b>Whether University is providing any concession in fee to students? If yes, please provide details.</b>	Tuition Fee Waiver Scheme (TFWS) of the Government of Gujarat.						
7.7	<b>Details of the Hostel Fee including mess charges</b>	₹ 10,000/- (Rupees Ten thousand only) per semester. The food and cafeteria charges as per actuals.						
7.8	<b>Any other fee</b>	NO						
7.9	<b>Basis of Fee Structure</b>	Tuition fees as approved by the Fee Regulatory Committee of the State Govt.						
7.10	<b>Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.</b>	NO						
7.11	<b>Whether University is providing any scholarship to students? If yes, please provide details.</b>	<p>Yes. The data for the last three financial years are given as under:</p> <table border="1"> <tr> <td>Merit Scholarship</td> <td>₹ 14.23 Lakhs</td> </tr> <tr> <td>Merit-cum-means Scholarship</td> <td>₹ 39.28 Lakhs</td> </tr> <tr> <td>R-Com Scholarships</td> <td>₹ 23.02 Lakhs</td> </tr> </table>	Merit Scholarship	₹ 14.23 Lakhs	Merit-cum-means Scholarship	₹ 39.28 Lakhs	R-Com Scholarships	₹ 23.02 Lakhs
Merit Scholarship	₹ 14.23 Lakhs							
Merit-cum-means Scholarship	₹ 39.28 Lakhs							
R-Com Scholarships	₹ 23.02 Lakhs							



## UGC Proforma for Inspection

### F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution- wise and Department- wise)						
		Professor		Associate Professor		Assistant Professor	
		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
		15		13		27	

8.2	<p><b>Details of teaching staff in the following format (Please provided details – Institution- wise and Department-wise)</b></p> <p><b>(Details to be provided in Appendix-XIII)</b></p>
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Dept	Name of the Teacher	Designation	Age	Educational Qualification (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publication
<b>Refer Appendix XIII</b>										

8.3	Category wise No. of Teachers				
		<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
		<b>SC</b>	--	--	--
		<b>ST</b>	--	--	--
		<b>OBC</b>	--	02	02
		<b>PH</b>	--	--	--
		<b>General</b>	9	44	53
<b>Total</b>	9	46	55		



## UGC Proforma for Inspection

<b>8.4</b>	<b>Details of the permanent and temporary faculty members in the following format</b>
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Particulars	Female	Male	Total
<b>Total no. of permanent teachers</b>	9	46	55
No. of teachers with Ph.D. as the highest qualification	7	44	51
No. of teachers with M.Phil as the highest qualification	--	--	--
No. of teachers with PG as the highest qualification	2*	2*	4
<b>Total no. of temporary teachers</b>	4	8	12
No. of teachers with Ph.D. as the highest qualification	2	1	3
No. of teachers with M.Phil as the highest qualification	--	--	--
No. of teachers with PG as the highest qualification	1	5	6
<b>Total no. of part-time teachers</b>	42	88	130
No. of teachers with Ph.D. as the highest qualification	--	--	--
No. of teachers with M.Phil as the highest qualification	--	--	--
No. of teachers with PG as the highest qualification	12	12	24
<b>Total No. of visiting teachers</b>	--	--	--

\* one faculty member is pursuing PhD.

<b>8.5</b>	<b>Ratio of full-time teachers to part-time/contract teachers</b>	1 : 2.6
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## UGC Proforma for Inspection

<p>8.6</p>	<p><b>Process of recruitment of faculty</b></p> <p><b>-Whether advertised? (pl. attach copy of the ad)</b></p> <p><b>-Whether selection committee was constituted as per the UGC Regulation?</b></p>	<p>The Institute adopts the following mechanism for attracting and recruiting the qualified faculty. The process is well adhere to the guideline given by the UGC.</p> <ul style="list-style-type: none"> <li>▪ The Institute has a faculty search committee comprising of internal experts, who select candidates by a process, that shortlists candidates through an initial screening process via video conferencing, and then a face-to-face interview with a panel comprising of external experts.</li> <li>▪ It follows the standard eligibility criteria stipulated by UGC norms and guidelines for faculty recruitment. A PhD from a reputed university is the minimum qualification. In very exceptional cases, this requirement is relaxed.</li> <li>▪ The recruitment advertisements are put on the Institute’s website as a rolling advertisement throughout the year. The Institute also publishes recruitment advertisement in leading newspapers and magazines from time to time.</li> <li>▪ The Institute adopts a strong retention policy by involving faculty in collaborative research programmes, less course load, doctoral students’ supervision and by implementing the career progression policy.</li> </ul> <p>For advertisement refer <b>Annexure XII</b></p>
<p>8.7</p>	<p><b>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-</b></p> <p><b>Self-Appraisal Evaluation Peer Review Students evaluation Others(specify)</b></p>	<p>Appraisals are manifold. Self-appraisal is collected from faculty in the prescribed format at the end of the semester for the course that they offered. Each faculty is invited to fill up a prescribed form wherein he/she self-apprised him/herself. Faculty is then appraised by a Committee chaired by the Director with external experts on factors such as teaching learning, research, sponsored research projects, publications and institutional responsibilities. The Appraisal Committee uses self-appraisal and</p>



## UGC Proforma for Inspection

		student feedback as two major input for faculty appraisal. These appraisals form the basis of annual increments and career progression.
8.8	<b>Institution-wise and Department-wise teacher student ratio (only full time faculty)</b>	1:10
8.9	<p><b>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-</b></p> <p><b>Scale of Pay with all the allowances</b></p> <p><b>Professor – Associate Prof.- Assistant Prof.–</b></p> <p><b>Mode of Payment – (Cash/Cheque)</b></p>	<p>DAIICT follows a Cost-to-Institute (CTI) mode for paying its faculty. CTI includes all financial components that institute pays to the faculty like Employer contribution of the PF, LTA paid to employee once in 2 years, HRA, Medical, etc.</p> <p>CTI fixed at various levels of faculty at DA-IICT is as follows:</p> <ol style="list-style-type: none"> <li>1. Assistant Professor : ₹ 11.0 lakhs</li> <li>2. Associate Professor : ₹ 16.0 lakhs</li> <li>3. Professor : ₹ 20.0 lakhs</li> </ol> <p>This compares approximately to the Gross pay of the UGC pay scales / other institutes of similar stature and standing in the same designation.</p> <p>Annual increment at DA-IICT is upto 6% of CTI (3% DA + upto 3% performance based). This compares to %increase in UGC pay scales to the permanent faculty's salary per year (assuming annual increment of 3% (of Pay + AGP) and DA).</p> <p>The salary is credited directly to the employee's bank account on the last day of the month.</p>
8.10	<b>Pay/Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty–</b>	Part time faculty (Adjunct Faculty) and Temporary Faculty are paid a monthly consolidated amount as remuneration during the period of contract.



## UGC Proforma for Inspection

8.11	<b>Facilities for teaching staff (Please Provide details about Residence, Rooms, Cubicals, Computers/Any other)</b>	<p>Each faculty has a separate air conditioned room with desktop computer, Internet and Wi-Fi connection. They are also provided with laptop, cupboards /filling cabinets and common meeting rooms in each faculty block. They also have full time secretarial support.</p>
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### E. Infrastructure

9.1	<b>Does the University have sufficient space for Land &amp; Building?</b>	<p>YES, The University has 50 acres of land in Gandhinagar (Urban Area) with built up area of 60,000 square meters.</p>
9.2	<b>Does the University have sufficient class rooms?</b>	<p>YES. Refer <b>Annexure XIII</b></p>
9.3	<b>Laboratories &amp; Equipment (Details to be provided in Appendix-XIV And Appendix-XV)</b>	<p style="text-align: center;">Attached</p>
a)	<b>Item Description (make and model)</b>	
b)	<b>Location (Department)</b>	
c)	<b>Value (Rs.)</b>	
d)	<b>Present Condition</b>	
e)	<b>Date of Purchase</b>	
9.4	<b>Library</b>	<p>1571 Sq. Mts. Refer <b>Appendix XIV</b></p>
a)	<b>Total Space (all kinds)</b>	
b)	<b>Computer / Communication facilities</b>	<p>Forty (40) Computers for general access, 1 GBPS Internet connectivity and Wi-Fi enabled premises, OPAC for all resources, Separate website for Library, Library Blog, and Various Feedback collecting mechanism</p>
c)	<b>Total no. of Ref. Books (Each Department)</b>	<p style="text-align: center;">1005</p>



## UGC Proforma for Inspection

d)	All Research Journals Subscribed on regular basis	e-Journals : 4674 Print Journals: 140
9.5	Sports Facilities (Details to be provided in Appendix XVI)	Refer Appendix XVI
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	YES
b)	Track for Athletics	NO
c)	Basketball courts	YES
d)	Squash / Tennis Courts	YES
e)	Swimming Pool(Size)	NO
f)	Indoor Sports Facilities including Gymnasium	YES
g)	Any other	Badminton, Volleyball Courts
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	YES Two blocks for girls hostels Eight blocks for boys hostels

### A. Financial Viability

10.1	Details of the Corpus Fund created by the University  Amount– FDR No. Date – Period-  (Documentary evidence to be given)	Fund : ₹ 569.00 lakh <b>INVESTED IN GOI OIL BONDS</b>  For documentary evidence refer <b>Annexure XIV</b>
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## UGC Proforma for Inspection

10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3years)	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Year</th> <th>Income (₹ In lakh)</th> <th>Expenditure (₹ In lakh)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>12-13</td> <td>1542.30</td> <td>1729.20</td> </tr> <tr> <td>2</td> <td>13-14</td> <td>1442.34</td> <td>1703.72</td> </tr> <tr> <td>3</td> <td>14-15</td> <td>1768.29</td> <td>1767.15</td> </tr> </tbody> </table> <p>Refer <b>Annexure XV</b></p>	Sr. No.	Year	Income (₹ In lakh)	Expenditure (₹ In lakh)	1	12-13	1542.30	1729.20	2	13-14	1442.34	1703.72	3	14-15	1768.29	1767.15		
Sr. No.	Year	Income (₹ In lakh)	Expenditure (₹ In lakh)																	
1	12-13	1542.30	1729.20																	
2	13-14	1442.34	1703.72																	
3	14-15	1768.29	1767.15																	
10.3	Source of finance and quantum of funds available for running the University (for last audited year)	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Particulars</th> <th>Amount (₹ in lakh)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Fees</td> <td>1460.90</td> </tr> <tr> <td>2</td> <td>Donations</td> <td>262.56</td> </tr> <tr> <td>3</td> <td>Interest</td> <td>145.79</td> </tr> <tr> <td>4</td> <td>Sale of Application forms</td> <td>124.04</td> </tr> <tr> <td>5</td> <td>Miscellaneous Income</td> <td>37.57</td> </tr> </tbody> </table>	Sr. No.	Particulars	Amount (₹ in lakh)	1	Fees	1460.90	2	Donations	262.56	3	Interest	145.79	4	Sale of Application forms	124.04	5	Miscellaneous Income	37.57
Sr. No.	Particulars	Amount (₹ in lakh)																		
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2	Donations	262.56																		
3	Interest	145.79																		
4	Sale of Application forms	124.04																		
5	Miscellaneous Income	37.57																		
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	<p>Financial Year-2014-15</p> <p>Unit cost including salary component : ₹ 1.61lakh</p> <p>Unit cost excluding Salary Component : ₹ 0.62lakh</p>																		

### A. Governance System

#### 11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (please give names, profession &amp; full postal address of the members and date of constitution):-</p> <p>Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others</p> <p>(Details to be provided in Appendix</p>	<p>Refer <b>Appendix-XVII</b></p>
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## UGC Proforma for Inspection

<p><b>11.2</b></p>	<p><b>Dates of the meetings of the above bodies held during the last 2years</b></p> <p><b>(Enclose attested copy of the minutes of the meetings)</b></p>	<p>Refer <b>Annexure XVI</b> for Attested copies of the minutes</p> <table border="1" data-bbox="885 304 1474 1108"> <tr> <td data-bbox="885 304 1226 441">Board of Governors</td> <td data-bbox="1226 304 1474 441">18.01.14 17.01.15</td> </tr> <tr> <td data-bbox="885 441 1226 714">Academic Council</td> <td data-bbox="1226 441 1474 714">17.08.15 13.01.15 31.04.14 11.01.14</td> </tr> <tr> <td data-bbox="885 714 1226 919">Finance Committee</td> <td data-bbox="1226 714 1474 919">02.06.15 05.04.03 11.01.13</td> </tr> <tr> <td data-bbox="885 919 1226 993">Board of studies</td> <td data-bbox="1226 919 1474 993">18.09.15</td> </tr> <tr> <td data-bbox="885 993 1226 1108">Internal Quality Assurance Cell</td> <td data-bbox="1226 993 1474 1108">15.07.15</td> </tr> </table>	Board of Governors	18.01.14 17.01.15	Academic Council	17.08.15 13.01.15 31.04.14 11.01.14	Finance Committee	02.06.15 05.04.03 11.01.13	Board of studies	18.09.15	Internal Quality Assurance Cell	15.07.15
Board of Governors	18.01.14 17.01.15											
Academic Council	17.08.15 13.01.15 31.04.14 11.01.14											
Finance Committee	02.06.15 05.04.03 11.01.13											
Board of studies	18.09.15											
Internal Quality Assurance Cell	15.07.15											
<p><b>11.3</b></p>	<p><b>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</b></p>	<p>Refer <b>Annexure XVII</b> for Guidelines of the Committees</p> <table border="1" data-bbox="909 1302 1450 1581"> <tr> <td data-bbox="909 1302 1247 1371">Board of Studies</td> <td data-bbox="1247 1302 1450 1371">26%</td> </tr> <tr> <td data-bbox="909 1371 1247 1440">Board of Governors</td> <td data-bbox="1247 1371 1450 1440">75%</td> </tr> <tr> <td data-bbox="909 1440 1247 1509">Academic Council</td> <td data-bbox="1247 1440 1450 1509">40%</td> </tr> <tr> <td data-bbox="909 1509 1247 1581">Finance Committee</td> <td data-bbox="1247 1509 1450 1581">40%</td> </tr> </table>	Board of Studies	26%	Board of Governors	75%	Academic Council	40%	Finance Committee	40%		
Board of Studies	26%											
Board of Governors	75%											
Academic Council	40%											
Finance Committee	40%											
<p><b>11.4</b></p>	<p><b>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</b></p>	<p>Refer <b>Annexure XVIII</b></p>										



### F. Research Profile

<b>12.1</b>	<p><b>Faculty-wise and Department-wise information to be provided in respect of the following:-</b></p> <ul style="list-style-type: none"> <li>➤ <b>Student Teacher Ratio</b></li> <li>➤ <b>Class Rooms</b></li> <li>➤ <b>Teaching labs</b></li> <li>➤ <b>Research labs (Major Equipment)</b></li> <li>➤ <b>Research Scholars (M.Tech, Ph.D., Post-Doctoral Scholars)</b></li> <li>➤ <b>Publications in last 3 years (Year-wise list)</b></li> <li>➤ <b>No. of Books Published</b></li> <li>➤ <b>Patents</b></li> <li>➤ <b>Transfer of Technology</b></li> <li>➤ <b>Inter-departmental Research(Inter-disciplinary)</b></li> <li>➤ <b>Consultancy</b></li> <li>➤ <b>Externally funded Research Projects</b></li> <li>➤ <b>Educational Programmes Arranged</b></li> </ul>	<p><b>Refer Annexure XIX</b></p>
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### A. Misc.

### 13. Details of Non-Teaching Staff

<b>13.1</b>	<b>Details of Non-Teaching Staff</b>
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Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in **Appendix-XVIII**)



13.2	Summary of the Non-Teaching staff	<b>Particulars</b>			
			<b>Female</b>	<b>Male</b>	<b>Total</b>
		<b>Administrative Staff</b>			
		Group A	01	12	13
		Group B	02	07	09
		Group C	03	04	07
		Group D	02	07	09
		Sub total	<b>08</b>	<b>30</b>	<b>38</b>
		<b>Technical Staff</b>			
		Group A	00	04	04
		Group B	01	03	04
		Group C	01	03	04
		Group D	00	00	00
		Sub total	<b>02</b>	<b>10</b>	<b>12</b>
<b>Contracted Staff</b>		<b>12</b>	<b>62</b>	<b>74</b>	
<b>Grand Total</b>		<b>22</b>	<b>102</b>	<b>124</b>	

13.3	No. of Non-teaching staff category wise	<b>Category</b>			
			<b>Female</b>	<b>Male</b>	<b>Total</b>
		SC	08	40	48
		ST	01	02	03
		OBC	04	24	28
		PH	--	--	--
		General	10	36	45
		<b>Total</b>	<b>22</b>	<b>102</b>	<b>124</b>

## UGC Proforma for Inspection

13.4	Ratio of Non-teaching staff to students	1:11
13.5	Ratio of Non-teaching staff to faculty	1: 0.44

### 14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years	<b>Refer Annexure XX</b>							
	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>No. of Candidates appeared</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		S.No.	Course	No. of Candidates appeared	Result			
S.No.	Course	No. of Candidates appeared	Result						

### 15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details:  Date of Accreditation Period Grade CGPA Grading System Followed	<table border="1"> <tr> <td>LOI accepted</td> <td>01.07.2015</td> </tr> <tr> <td>Self-Study Report Submitted</td> <td>03.11.2015</td> </tr> <tr> <td>Inspection</td> <td>Due</td> </tr> </table>	LOI accepted	01.07.2015	Self-Study Report Submitted	03.11.2015	Inspection	Due
LOI accepted	01.07.2015							
Self-Study Report Submitted	03.11.2015							
Inspection	Due							
15.2	Whether courses are accredited by NBA? If yes, please provide course-wise details asunder:-	NO						
15.3	Other Accreditations, if any	Member of Association of Indian Universities (AIU)						
15.4	Any other information (including special achievements by the University which may be relevant for the University)	<b>Refer Annexure XXI</b>						



### 16. Strength and Weaknesses of the University

<b>16.1</b>	<b>Strengths of the University</b>	<ol style="list-style-type: none"><li>1. Autonomy in Governance</li><li>2. Faculty Profile and Composition.</li><li>3. Research Driven Teaching, Learning and Pedagogy.</li><li>4. Physical and ICT Infrastructure.</li><li>5. High Calibre Student Body and Outstanding Alumni.</li></ol>
<b>16.2</b>	<b>Weaknesses of the University</b>	<ol style="list-style-type: none"><li>1. Collaborative inter Disciplinary Research.</li><li>2. Consultancy, Patents and IPR.</li><li>3. International Academic Collaborations.</li><li>4. Faculty Residency.</li><li>5. Ever-changing Government Policy on Admissions.</li></ol>

## Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University [www.daiict.ac.in](http://www.daiict.ac.in)



Signed and Sealed by the Head of the Institution

**Dr. Nagaraj R.**  
Director  
DA-IICT, Gandhinagar.

